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Homeowners Association

COMMITTEE MEMBER OR VOLUNTEER CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement is made between Skagit Highlands Homeowners Association ("the Association") and Committee Member or Volunteer _____, ("the Bound Party") to protect the Association's Confidential Information. The parties agree as follows:

- 1. The Association does and will possess Confidential Information, to which the Bound Party may have access. The Association respects the privacy of its residents. The Association intends that Confidential Information not be disclosed to Association residents or to Third Parties except as read by the governing documents or State Law. In consideration of being chosen to serve as a committee member or volunteer, the Bound Party promises not to disclose any Confidential Information to any Association resident or Third Party.
2. This promise continues in effect both during and after the Bound Party's service as a committee member or volunteer. This promise does not apply to reasonably necessary communication between the Bound Party and another Association resident who is serving on the same committee, or between the Bound Party and an Association employee. This promise does not apply to disclosure of Confidential Information required to be made by the Association's Governing Documents, the Community Association Manager, the Association Attorney, a subpoena, or State law.
3. "Confidential Information" includes information concerning the Association and its members, including the identity, addresses and other personal or proprietary information concerning the members, is information not generally known to the public, the Association's residents or to other Third Parties ("Third Parties" does not include the Association's outside professional service providers, including its lawyer(s) or its accountant(s).) Examples of Confidential Information include, but are not limited to, the names of residents delinquent on dues, the names of persons making complaints about another person's violation of the Governing Documents, information covered by the Association's attorney-client privilege, information about discussions or actions taking place by the Association Board or an Association Committee in executive session, and employment information about the Association's employees. Confidential Information may be tangible or intangible, and may be contained in documents, records, software, computer programs, electronic data, e-mail or any other media.
4. Breach of this Agreement will cause damage which is irreparable and difficult to calculate. Actions the Association may take if Bound Party breaches this Agreement include any remedy available at law or in equity. The Association shall also have the right to recover from the Bound Party all legal fees and costs the Association incurs to enforce this Agreement and/or it incurs as a result of a breach of this Agreement.

WE HAVE READ AND UNDERSTAND THIS AGREEMENT.

BOUND PARTY:

SKAGIT HIGHLANDS HOA REPRESENTATIVE

Print Name
Committee
Signature
Date Signed

Print Name
Title
Signature
Date Signed