
**Skagit Highlands Homeowners Association
Social Committee**

CHARTER

PURPOSE: The purpose of this Charter is to define the mission, authority, responsibilities, and membership for the Skagit Highlands Homeowners Association's (herein after referred to as the "HOA") Social Committee. The charter also conveys commitment from and implied support by Members of the HOA (Owner of any Unit, hereinafter referred to as "Member(s)"), the Association's Board of Directors (hereinafter referred to as the "Board"), as well as Community Association Managers (hereinafter referred to as the CAMs) with Trestle Community Management (providing community association management services, hereinafter referred to as "Trestle"). The information communicated here will be the basis for the project plans and controls.

SCOPE OF AUTHORITY: This Charter applies to the Skagit Highlands Homeowners HOA, working with Trestle and within budget in providing:

1. A standardized welcome extended to new owners of re-sold homes in the HOA;
2. Planning and executing community-wide social events and functions as well as benevolent actions extended to distressed homeowners (e.g. homeowners with deployed military spouses in need of yard and home maintenance assistance or other occasional neighborly services); and
3. Presentation of relevant newsletter articles and community website posting as presented to and approved by the Board.

AUTHORITY: Ultimate authority for this Committee lies with Skagit Highlands HOA's current Board of Directors.

COMMITTEE PURPOSE:

To: Help increase homeowner awareness of the amenities of the HOA, encourage Member participation in social events and functions, deliver information about the HOA and local area to new Members, and further conduct actions and activities that represent the HOA as one of neighborly and inclusive.

By: Meeting monthly (or as often as necessary to complete the assigned responsibilities) to develop social functions during the year and recommend to the Board, and facilitate the implementation of those plans upon Board approval, working with a budget and/or recommending a fee-based collection for certain events, and communicating the planned events through written, web-site posting, and other methods.

CONDUCT OF OPERATIONS:

1. Develop procedures and programs for the benefit of Members and recommend them to the Board.
2. Develop, recommend to the Board, implement and, working through Trestle, deliver a welcome kit for the benefit of new Members of re-sold homes in Skagit Highlands.
3. Keep written minutes of all meetings and present written reports through MT to the Board of Directors and at the annual membership meeting or provide Committee representation for oral reports, when appropriate.

MEMBERSHIP:

1. Social Committee Members commit to meet at least 6 times per year, and commit to a term of at least one year.
2. Members must be a Member In Good Standing, i.e. assessments current, no outstanding CC&R and/or Rules non-compliance issues, and a current and continuing resident (e.g., home is not an approved rental or listed for sale).
3. The Board reserves the right to appoint or approve a new chair or new committee members at any time.
4. The Committee members must:
 - Review and sign a Committee Member or Volunteer Confidentiality Agreement.
 - Review and sign a Committee’s Code of Conduct.
 - NOT disclose contact information as follows:

Name	Phone	Address	E-Mail

b. Other Support is comprised of Trestle that will interface with the Board.

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REVISION: This charter may be reviewed, communicated, and revised as deemed necessary by the Board.

Approved by the Skagit Highlands Homeowners Association Board of Directors.

this ____ day of _____, 20

Skagit Highlands, President